HENRY COUNTY LIBRARY
BOARD OF TRUSTEES
April 24, 2018

The regular meeting of the Henry County Library Board of Trustees was held Tuesday, April 24, 2018 at 4:00 pm at the Lenora Blackmore Branch in Windsor.

Members present were Martha Nichols, Carla Crump, Naomi Coleman, Tim Komer, and Janet Sloan. Also present were Kristin Evans, Director and Debbie Jones, Assistant Director.

CALL TO ORDER: Martha Nichols, President called the meeting to order.

MINUTES: On a motion by Janet Sloan, seconded by Carla Crump it was voted to accept all minutes of the March 27, 2018 meeting as read. Voting yes were Janet Sloan, Carla Crump, Naomi Coleman, and Tim Komer.

DISBURSEMENTS: On a motion by Carla Crump, seconded by Naomi Coleman it was voted to pay all expenses as presented by Kristin Evans. Voting yes were Carla Crump, Naomi Coleman, Tim Komer, and Janet Sloan.

CORRESPONDENCE: During National Library week each library staff member received a homemade thank-you note and a cookie from the McMenemy family. The library received a confirmation of its subscription to DAR Magazine. The Lenora Blackmore Branch in Windsor had an incident of a person returning to the library who was previously banned. The police were contacted immediately. However, they were on another call and notified the library staff member they would be there as soon as they could. In the meantime, this person left and the library closed. The police are aware that if this person returns the library wishes to have them arrested for trespassing.

DIRECTOR'S REPORT: Kristin Evans reported the following: on April 3rd the library held the part 1 of the "Caring and Communicating with Loved Ones with Alzheimer’s and other Dementias" program. This program was presented by Amy Davis-Evans from Americare USA, 14 patrons attended. The library will also host part 2 of this program on Tuesday, May 8th at 7:00 PM. The parking lot has received some extra painting towards the west edge where there was an incline that was not previously marked. This work was done by Asphalt Sealcoating & Striping. The self-checkout machines arrived on April 17th and have been setup for patron use. These machines were provided by a mini-technology grant. "Chat & Chew" for local library directors is scheduled for Wednesday, April 25th at 9:00 AM. New Missouri State Librarian, Robin Westphal will also be in attendance. Kristin was featured on KDKD radio's "Speakout" program on April 5th. and spoke about the Friends of the Library Book Sale and other upcoming programs. The Friends of the Library Book Sale was a great success. The two-day sale was held April 13th and 14th. The total amount of funds raised were $1,489.00, the total
amount of items sold were 2,252 and 7 new members were signed up to be a part of the friends group. The new gallery signage should be arriving at the end of April. Staff member, Cammie Lasswell is working on the second round of signage which will include large banners that will hang from the ceiling over specific areas of the collection such as fiction, large print, non-fiction, audio, etc. Kristin will be attending National Legislative Day in Washington, DC on May 7th and 8th.

**OLD BUSINESS:** On a motion by Janet Sloan, seconded by Carla Crump it was voted to accept the policy revision suggestions as printed in the memorandum received from attorney K. Adam Sommer of Harris, Harris & & Gilbert, LLC. Voting yes were Janet Sloan, Carla Crump, Naomi Coleman, Tim Komer.

**NEW BUSINESS:** There was no new business this month.

On a motion by Carla Crump, seconded by Janet Sloan it was voted to go into closed session pursuant to Missouri Revised Statute 610.021 Section 11. Voting yes were Carla Crump, Janet Sloan, Naomi Coleman, and Tim Komer.

**ADJOURMENT:** On a motion by Carla Crump, seconded by Tim Komer it was voted to adjourn. Voting yes were Carla Crump, Tim Komer, Naomi Coleman, and Janet Sloan.

Martha Nichols  
President

Naomi Coleman  
Secretary

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