HENRY COUNTY LIBRARY
BOARD OF TRUSTEES
March 27, 2018

The regular meeting of the Henry County Library Board of Trustees was held Tuesday, March 27, 2018 at 4:00 pm in the boardroom of the library.

Members present were Martha Nichols, Carla Crump, Naomi Coleman, Tim Komer, and Janet Sloan. Also present were Kristin Evans, Director and Debbie Jones, Assistant Director.

CALL TO ORDER: Martha Nichols, President called the meeting to order.

MINUTES: On a motion by Janet Sloan, seconded by Carla Crump it was voted to accept all minutes of the February 27, 2018 meeting as read. Voting yes were Janet Sloan, Carla Crump, Naomi Coleman, and Tim Komer.

TREASURER’S REPORT: Treasurer, Tim Komer gave the treasurer’s report stating that the total current assets of the library are $580,423.56 Total expenses for the first quarter of 2018 are $243,214.10, which is 35% of the budget. This is due to several annual payments which are paid at the first of each year.

DISBURSEMENTS: On a motion by Carla Crump, seconded by Tim Komer it was voted to pay all expenses as presented by Kristin Evans. Voting yes were Carla Crump, Tim Komer, Naomi Coleman, and Janet Sloan.

CORRESPONDENCE: No correspondence was received this month.

DIRECTOR’S REPORT: Kristin Evans reported the following: the 2018 winter reading program ran from January 2nd to March 3rd and the theme was trains. 57 children signed up and 22 lists were turned in. 55 adults signed up and 92 lists were turned in. These numbers are down slightly from last year except the number of adult lists, which was higher. The On March 12th 15 patrons attended the “Preserve Your History” Program where archivist Whitney Heinzmann discussed how to preserve historical documents. Missouri Legislative Day was March 13th and Kristin spoke with Senator, Ed Emory and Representative, Wanda Brown. She thanked them for their support of the library and also for the increase in library funding that is in the current budget. The library will close early on Friday, March 30th for a staff meeting. The first designs of the new library signage have been submitted to D & M Sign Company. This is the first strategic
plan project of 2018. A steady stream of passport appointments continues. To help alleviate this situation Reference Clerk, Jody Anderson has started her training to become the library’s third passport agent.

OLD BUSINESS: The completed library policy manual has been sent for review to attorney K. Adam Sommers at Harris, Harris & Gilbert, LLC. On a motion by Carla Crump, seconded by Naomi Coleman it was voted to alter the GFI Digital copier contract by making it lease-to-own. Voting yes were Carla Crump, Naomi Coleman, Tim Komer, and Janet Sloan.

NEW BUSINESS: On a motion by Carla Crump, seconded by Janet Sloan it was voted to renew the library’s internet membership with MOREnet for 3 years. Voting yes were Carla Crump, Janet Sloan, Naomi Coleman, and Tim Komer.

ADJOURMENT: On a motion by Tim Komer, seconded by Carla Crump it was voted to adjourn. Voting yes were Tim Komer, Carla Crump, Naomi Coleman, and Janet Sloan.

Martha Nichols
President

Naomi Coleman
Secretary